



**ODISHA HYDRO POWER CORPORATION LTD.**  
**BALIMELA HYDRO ELECTRIC PROJECT,**  
**AT/POST: BALIMELA, DIST. MALKANGIRI, PIN-764051(ODISHA)**  
**PHONE Nos.- 06861 – 291058(O) / 291048(R), FAX No. 06861 - 232541.**  
**E.mail : [unit.head\\_balimela@yahoo.com](mailto:unit.head_balimela@yahoo.com)**  
**CIN: U40101OR1995SGC003963**

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**TENDER CALL NOTICE NO. BHEP- / 14 /2025-26 DATED – 17.05.2025**

**TENDER DOCUMENT FOR “Supply of HYDAC make Pressure Switches for  
BHEP, Balimela”**

***Cost of Tender Paper: - Rs.7080/- (Rs.6000/- +GST@18%)***

ISSUED AGAINST MONEY RECEIPT/DD NO..... DATED. -.....

Name of the Firm/Manufacturer.....

Correspondence address with Contact Telephone No & E-mail Id:

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.....  
.....

**Sd/  
C & P Head,  
BHEP, Balimela**



## **ODISHA HYDRO POWER CORPORATION LIMITED**

BALIMELA HYDRO ELECTRIC PROJECT:,POST: BALIMELA: DIST: MALKANGIRI (ODISHA); PIN: 764051:

Phones: 06861-232581 (O)/232641 (R) : FAX:06861-232541.,E-Mail

[unit.head\\_balimela@yahoo.com](mailto:unit.head_balimela@yahoo.com)

**REGD. OFFICE:ODISHA HYDRO POWER CORPORATION LIMITED**

(A Govt. of Odisha Undertaking)

BHOI NAGAR, JANAPATH, BHUBANESWAR - 751022

Tel:91-0674-2542983, 2542802, 2545526 , Fax: 2542102, GRAM: HYDROPOWER, E-MAIL: [ohpc.co@gmail.com](mailto:ohpc.co@gmail.com) / [md@ohpccltd.com](mailto:md@ohpccltd.com), Web: [www.ohpccltd.com](http://www.ohpccltd.com),

**CIN: U40101OR1995SGC003963, GSTIN-21AAACO2575P1Z9**

### **TENDER CALL NOTICE No.BHEP/TECH/ 14 / 2025-26 Dtd.17.05.2025**

The Sealed tenders are invited in single part bid basis from the Manufacturer / Reputed Suppliers /Authorised Dealers for supply of materials as detailed below.

Sl .No.	Description of Items.	Cost of Tender Paper (In Rs.)
1.	Supply of HYDAC make Pressure Switches for BHEP, Balimela	Rs.7080/- Inclusive of GST @ 18%

**The Sale of Tender Paper will be from : 21.05.2025 to 06.06.2025 (up to 11:00 hrs)**

**The last date & time of receipt of tenders : Up to 11:30 hrs of 06.06.2025**

**Date and time of opening of the Bid : 06.06.2025 at 12:00 hrs**

*For details of tender documents, Terms and Conditions, Eligibility criteria and downloading, please visit our website at [www.ohpccltd.com](http://www.ohpccltd.com)*

**Sd/  
C & P Head  
BHEP, Balimela**

**SECTION-I**  
**INSTRUCTION TO TENDERER**

**1.1 SCOPE:**

The scope of supply covers “**Supply of HYDAC make Pressure Switches for BHEP, Balimela**”.

**1.2 CORRESPONDENCE**

All correspondences shall be made in English only to the Contract & Procurement Head / Unit Head, BHEP, Balimela.

**1.3 SCHEDULE OF DATES**

The specific dates relating to Tender for “**Supply of HYDAC make Pressure Switches for BHEP, Balimela**”.

(a) Period of sale /download of Tender Document : **From 21.05.2025 to 11.00 Hrs of 06.06.2025**

(b) Last Date and time for submission of Tender Document : **Up to 11.30 Hrs of 06.06.2025**

(c) Date and time for opening of Bids : **06.06.2025 at 12:00 hrs**

**1.4 COST OF TENDER PAPER**

The tender specification should be accompanied with the cost of tender paper for Rs 7080/- (Rs. 6000/-+ GST 18%) in shape of Bank draft/ Bankers Cheque from any Nationalised Bank /Scheduled bank drawn in favour of “**Odisha Hydro Power Corporation Ltd. payable at SBI,Orkel (Branch code-04853)**”

**1.5 EMD :**

The tenderers are required to deposit an amount equivalent to 1% of quoted value towards EMD in the shape of Bank draft /Bankers Cheque from any nationalized Bank / Scheduled Bank drawn in favour of Orissa Hydro Power Corporation Ltd. Payable at SBI, ORKEL Branch, Balimela, alongwith the Tender document, failing which the tender will be out rightly rejected. The EMD amount will not carry any interest and the EMD of unsuccessful bidders will be returned after finalization of Tender and that of successful bidder will be returned after acceptance of order & submission of security deposit. **In case of MSME registered firms in Odisha, they are required to furnish an affidavit in prescribed format claiming for exemption of EMD. However, necessary benefits shall be extended as per Public Procurement Policy applicable to MSMEs.**

**1.6 ELIGIBILITY CRITERIA:** The firm should be a Manufacturer / Reputed supplier / Authorised Dealer.

**1.7 DOCUMENTS TO BE SUBMITTED ALONG WITH THE TECHNO-COMMERCIAL BID: -**

- (i) Cost of Tender paper
- (ii) Self-attested Copies of IT PAN & valid GSTIN registration certificate
- (iii) EMD

- (iv) Down loaded Copy of the tender document/ Tender paper duly signed on each page with their seal.
- (v) An Affidavit by the tenderer, that the firm is not black listed. (as per prescribed format)
- (vi) A declaration by the tenderer, that the tenderer has no relation with any employee serving under OHPC as per Annexure.

## SECTION –II

### GENERAL TERMS AND CONDITIONS

#### **2.1 PREPARATION OF BID**

The Documents as mentioned in clause No.1.7 of Section-I is to be submitted along with tender.

#### **2.2 CLARIFICATION & AMENDMENT**

- I) At any time before submission of bid, the client may, for any reason, modify the tender documents by amendment. The amendment, if any, shall be issued through an addendum which shall be kept on the official website of OHPC for information of the firms / agencies who intend to submit quotation. Before submitting the bid, the firms / agencies are advised to go through the website to find out such addendum / errata / corrigendum if any issued by the client. The addendum / errata / corrigendum will be binding on the all firms / agencies submitting the quotation. The client also reserves the right without any obligation or liability to accept or reject any or all the quotation at any stage of the process, to cancel or modify the process or any part thereof or to vary terms and conditions at any time without assigning any reason thereof.
- II) Tenderers shall carefully examine the tender documents and the technical specification. Should a tender find any discrepancies or omissions from the specification or other documents, he should at once intimate the authority and obtain clarification in writing. This, however, does not entitle the tenderer to ask time beyond the due date fixed for receipt of tenderers.
- III) In case any bidder who has submitted the bid before issue of corrigendum / addendum etc., if desired they can submit a bid superscribing as “**Revised bid against TCN-/2025-26**” on the envelope containing the tender documents.

**2.3 CORRIGENDUM:** -Modification of specifications and extension of closing date or opening date of Tender, if required, will be made by corrigendum. Copies of such corrigendum will be floated in OHPC website only. This shall be signed and shall form a part of the Tender. Tenderers are required to visit the website for such corrigendum / errata / addendum if any.

#### **2.4 SUBMISSION OF BIDS: -**

The tenders are invited under single part bidding system i.e. Techno-commercial Bid. The techno-commercial bids sealed in single envelope shall be submitted. The interested agencies are advised to submit the tenders in sealed envelopes to the Senior General Manager (El), super-scribing “Tender for “Supply of HYDAC make Pressure Switches for BHEP, Balimela”. Bidders shall quote their price as per the format given in Annexure-4

#### **2.5 OPENING OF TECHNO-COMMERCIAL BID : -**

The Techno-commercial bids shall be opened on the scheduled date and time as mentioned at clause no. 1.3 at Office of the Senior General Manager(El.), Balimela Hydro Electric Project, At/PO Balimela Dist. Malkangiri, Odisha in the presence of the tenderer or their authorized representative, if any who wish to be present on that spot at that time.

**If the scheduled date falls on holidays, then the next working days will be the effective date for receipt and opening of the tenders.**

**2.6 EVALUATION: -**

- i) Evaluation shall be based on techno-commercial bids subject to fulfillment of eligibility criteria
- ii) Bidders not meeting the eligibility criteria shall be excluded for evaluation
- iii) The competent authority reserves the right to cancel any or all bids without assigning any reason thereof.

**2.7 OUTRIGHT REJECTION CRITERIA: -**

- i. Bidders whose bid is not received in time.
- ii. Bidders submitting false evidences that cannot be verified during the process shall be disqualified/ terminated on detection.
- iii. The Bidder blacklisted by any Central Government/ State Government/ PSU/ Government Bodies.
- iv. Conditional bids shall not be considered and will be out rightly rejected in very first instance.

**2.8 SCOPE & TECHNICAL SPECIFICATION : The scope of supply is as per section IV.**

**2.9 PRICE: -**The price shall be firm & FOR destination only at the consignee's store/ site inclusive of Taxes & Duties, Packing, Forwarding, Freight and Insurance. In addition, the breakup of destination price shall be given as per Price schedule in the Price Bid.

**2.10 TAXES & DUTIES: -**

- i) Only GST shall be paid as applicable.
- ii) Taxes deductible at source shall be deducted from the bills of the firms as applicable.

**2.11 BILLS:**-The bills shall be submitted to the consignee after complete supply of materials. Part billing/payment is not allowed.

**2.12 VALIDITY: -**The bids should have a validity period of **120 days** from the date of opening of tenders, failing which the tenders will be rejected.

**2.13 DELIVERY: -**The materials covered in this specification shall be delivered within **30 days** from the date of acceptance of the purchase order.

**2.14 SECURITY DEPOSIT: -**

The successful tenderer has to deposit 10% (Ten Percent) of the ordered value towards security deposit for performance guarantee of respective warranty periods in shape of Demand draft drawn in favour of "Odisha Hydro Power Corporation Ltd., payable at SBI, Orkel, Branch Code-04853" within 15 (fifteen) days from date of issue of Purchase Order. The security deposit can be submitted in shape of Bank Guarantee in prescribed format of OHPC. In case of non-fulfillment of the contract conditions, the security deposit will be forfeited without assigning any reason thereof. No interest shall be paid on the security deposit. The Security Deposits will be released after completion of respective warranty periods of the materials.

**2.15 STANDARDS:** The materials shall conform to the latest relevant I.S/I.E.C/CBIP Technical report.

**2.16 INSURANCE** Transit insurance of materials should be done by the tenderers at their cost with their own insurance company. The responsibility of delivery of the materials at destination in good condition rests with the tenderer. Any claim with the insurance company or transport agency arising due to loss or damage in transit has to be settled by the tenderer. The tenderer shall undertake for replacement of materials immediately, on receipt of such information from Consignee regarding damage or loss, without waiting for settlement of their claims with the carriers and underwriters.

**2.17 OHPC AUTHORITY RESERVES THE RIGHTS: -**

- (a) To reject any or to accept any or all tenders.
- (b) To increase or decrease the quantity of materials or to change the distribution schedule covered under the tender without assigning any reason thereof.

- (c) To split the order.
- (d) The purchase order will be liable for cancellation in the event of un-satisfactory supply/ delay in supply of materials, and non-observance of relevant clauses of the purchase order.

**2.18 CONSIGNEE:** -Divisional Head, Balimela Generation Division, BHEP, Balimela.

**2.19 WARRANTY:** -

Materials covered by this specification shall be guaranteed for a minimum period of 12 months from date of supply in full quantity. The firm shall rectify any defect / replace the defective materials noticed during this period free of cost. A Certificate in this regard is to be furnished along with the bill.

**2.20 JURISDICTION:** All disputes if any arising out of the contract shall be filed by either party in a court of law to which under the jurisdiction of the High court of Odisha extends.

**2.21 AWARD OF WORK:** -The purchase order will be awarded on the basis of L-1 rate. The Purchase order may be split and awarded on the basis of L-1 rate.

**2.22 SETTLEMENT OF DISPUTE:** -

- (i) **Amicable Settlement:** -Any dispute(s) or difference(s) arising out of or in connection with the contract shall to the extent possible, be settled amicably between the parties. Decision of the Unit Head, BHEP, Balimela shall be final and binding on both the parties in respect of all matters of dispute arising out of this tender.

**Sd/  
C & P Head  
BHEP, Balimela**

## SECTION III

### SPECIAL TERMS AND CONDITIONS

**3.1 TERMS OF PAYMENT:**

Payment will be released after receipt of materials in full & good condition at site and verification thereof subject to certification by the Engineer-in-Charge. All payments shall be made through DD/Cheque. However, the DD commission will be borne by the firm in case of DD. Payment can also be made through NEFT/RTGS on submission of cancelled Cheque by the firm subject to deduction of TDS if any

**3.2 ENGINEER-IN-CHARGE:**

Divisional Head, Maintenance Division, BHEP, Balimela.

**3.3 PAYING OFFICER:**

Finance Wing Head, BHEP, Balimela.

**3.4 LIQUIDATED DAMAGE FOR DELAY IN COMPLETION OF CONTRACT**

If the firm fails to deliver the materials/equipment within the delivery schedule, specified in the contract including delivery time extension, if any, granted thereto, the Purchaser shall recover from the firm, Liquidated damages @ half percent (0.5 percent) of the Ex-works price of the undelivered portion for each calendar week of delay or part thereof. **For this purpose, the date of receipt of material in full & good condition by the consignee shall be reckoned as the date of delivery.** The total amount of liquidated damage shall not exceed five percent (5%) of the ex-works price of the unit or units so delayed. Materials will be deemed to have been delivered only when all its components, accessories and spares as per technical Specification are delivered in full. If certain components, accessories and spares are not delivered in time, the equipment will be considered delayed until such time as the missing parts are delivered.

**3.5 FORCE MAJEURE:** The firm shall not be liable for any liquidated damages for delay or for failure to perform the contract for reasons of force majeure, such as act of Gods, Acts of public enemy, Acts of Govt. Fire, floods, Epidemics, Quarantine restrictions, strikes, Freight embargoes etc. provided the firm/owner/agency shall from the beginning of such delay, notify the customer in writing the cause of delay. The customer shall verify the facts and may not levy LD.

**3.6 ACCEPTANCE OF TERMS & CONDITIONS OF TENDER**

Each page of the tender specification should be signed & sealed for acknowledging the acceptance of terms & condition of the tender .Tender shall be fully in accordance with the requirements of General Terms and Conditions and the Technical Specification attached thereto. Appropriate forms attached with this specification should be used in furnishing offer price and other information

Sd/

**SECTION – IV**

**Specification of Materials**

**4.1** The following materials of reputed make shall be supplied as per the technical specification mentioned against each item confirming to the relevant IS standards.

Sl. No	Item Name	Specification
1	Pressure Switches (EDS 1791-P-100-000)	Make -HYDAC

**4.2** Catalogue for said material is attached for convenience of bidder and the supply of material shall be according to specification given in catalogue or equivalent.

**4.3** The details of pressure switches with accessories having their all parameter should be clearly mentioned in their offer. The catalogue & detail specification should also be furnished.

**4.4 PACKING AND FORWARDING: -**

The materials shall be packed securely so as to withstand handling during transport and outdoor storage during transit. The firm shall be responsible for any shortage during transit, due to improper and inadequate packing. Wherever necessary, proper arrangement for lifting such as lifting hooks etc. shall be provided.

The consignment shall be accompanied by a detailed packing list containing the following information:

- i. Name of the consignee.
- ii. Details of consignment.
- iii. Destination.
- iv. Total weight of consignment.
- v. Bill of materials indicating contents of each package.
- vi. Test reports and relevant documents if any.

**Sd/  
C&P Head  
BHEP, Balimela**

**ANNEXURE-1**

**NO RELATION CERTIFICATE**

This is to certify that I have no relationship with any of the employees in the rank of Asst. Manager and above serving under OHPC Ltd., Odisha. In case the above statement is found to be false, I may be debarred from any payment due on account of this contract.

Signature of Tenderer  
Date & Seal

**ANNEXURE-2**

**CHECK LIST FOR DOCUMENTS TO BE SUBMITTED BY THE TENDERER**

**(This Proforma should be filled in with all information and should be furnished with tender)**

1.	Cost of Tender paper	Yes/No
2.	Copy of manufacturer's registration certificate in case of manufacturers / Authorised dealership certificate in case of authorized dealers / Regn. Certificate for Regd.Supplier	Yes/ No
3.	EMD	Yes/No
4.	Copies of PAN, GSTIN Registration	Yes/No
5	Validity 120 days:	Yes/No
7.	Nature of Price quoted: "FIRM":	Yes/No
8.	Agreeable to terms of payment as mentioned in tender specification:	Yes/No
9.	Whether agreeable to furnish security deposit/	Yes/No
10.	Guarantee / Warranty as per specification:	Yes/No
11.	Whether agreed to all the terms and conditions of the specification:	Yes/No
13	The DD/BC / Copy of Money receipt in support of Purchase of Tender	Yes/No
14	Copy of the tender document signed on each page	Yes/No
15	An affidavit /undertaking by the tenderer that the firm is not blacklisted.	Yes/No

**SIGNATURE OF TENDERER:**

**NAME:**

**DESIGNATION (SEAL) ::**

Phone/Fax/Mobile/Email:.....

Bidder's Stamp & Seal:.....

**ANNEXURE-3**

**Affidavit**

I/We, \_\_\_\_\_ (Name of the bidder) a Company incorporated under the provisions of the Indian Companies Act / Proprietorship/ Firm registered under Indian Partnership Act./Sole Proprietor having its Registered office/ Corporate Office / at \_\_\_\_\_ and represented through Sh \_\_\_\_\_ duly authorized person ( \_\_\_\_\_ Designation) hereby solemnly declare & affirm as under:-

1. That we, \_\_\_\_\_ (Name of the bidder) have not been blacklisted / debarred / disqualified by any Govt. or any of its agencies or PSUs etc. last three years up to the date of submission of the bid.

**DEPONENT**

Place:

Date:

**VERIFICATION**

I/We, \_\_\_\_\_ (Name of the bidder), the above named deponent, do hereby verify that the contents of Paragraph -1 of this affidavit is true to my personal knowledge and nothing has been concealed and no part of it is false.

Verified at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

**DEPONENT**

**ANNEXURE-4**

**PRICE BID**

**Supply of HYDAC make Pressure Switches for BHEP, Balimela.**

<b>Sl. No</b>	<b>Item Name</b>	<b>Specification</b>	<b>Qty.</b>	<b>Quoted Basic Rate Per Unit(Rs.)</b>	<b>GST</b>	<b>Amount incl. GST (Rs.)</b>
1	Pressure Switches (EDS-1791-P-100-000)	Make -HYDAC	20 Nos			
<b><i>Total in Rs.(including GST)</i></b>						

**Rupees (.....) only**

**N. B: -**

- 1.The cost will be inclusive of all Taxes, Transportation, F&I. etc but exclusive of GST as applicable.
2. Tenderers should fill up the Price schedule properly, legibly & in full. The tender will be rejected if the price schedule is submitted in incomplete form.
3. Any break-up of prices beyond the above price-schedule can be submitted in a separate sheet.

**SIGNATURE OF TENDERER**

**NAME**

**DESIGNATION**

**SEAL**