



**ODISHA HYDRO POWER CORPORATION LTD.**  
**BALIMELA HYDRO ELECTRIC PROJECT,**  
**AT/POST: BALIMELA, DIST. MALKANGIRI, PIN-764051(ODISHA)**  
**PHONE Nos.- 06861 – 291058(O) / 291048(R), FAX No. 06861 - 232541.**

**E.mail : [unit.head\\_balimela@yahoo.com](mailto:unit.head_balimela@yahoo.com)**

**CIN: U40101OR1995SGC003963**

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**TENDER CALL NOTICE NO. BHEP- / 12 /2025-26 DATED –16.05.2025**

**TENDER DOCUMENT FOR -“Safety Audit of Power Plant & other related  
installation of BHEP, Balimela.”**

***Cost of Tender Paper: - Rs.2360/-(Rs.2000/- +GST@18%)***

ISSUED AGAINST MONEY RECEIPT/DD NO..... DATED. ....

Name of the.....

Firm/Manufacturer.....

Correspondence address with Contact Telephone No & E-mail Id:.....

.....

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**Sd/-  
C & P Head,  
BHEP, Balimela**



**ODISHA HYDRO POWER CORPORATION LIMITED**

BALIMELA HYDRO ELECTRIC PROJECT:,POST: BALIMELA: DIST: MALKANGIRI (ODISHA); PIN: 764051:

Phones: 06861-232581 (O)/232641 (R) : FAX:06861-232541.,E-Mail

[unit.head\\_balimela@yahoo.com](mailto:unit.head_balimela@yahoo.com)

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**REGD. OFFICE:ODISHA HYDRO POWER CORPORATION LIMITED**

1. Safety Audit of Power Plant & other related installation of BHEP, Balimela Rs.2360/- Inclusive of GST @ 18%

**The Sale of Tender Paper will be from** : 20.05.2025 to 03.06.2025 (up to 11:00 hrs)  
**The last date & time of receipt of tenders** : Up to 11:00 hrs of 03.06.2025  
**Date and time of opening of the Bid** : 03.06.2025 at 11:30 hrs

*For details of tender documents, Terms and Conditions, Eligibility criteria and downloading, please visit our website at [www.ohpcltd.com](http://www.ohpcltd.com)*

**Sd/-**

**C & P Head  
BHEP, Balimela**

**SECTION-I**  
**INSTRUCTION TO TENDERER**

**1.1 SCOPE:**

The scope of work covers “*Safety Audit of Power Plant & other related installation of BHEP, Balimela*”.

**1.2 CORRESPONDENCE**

All correspondences shall be made in English only to the Contract & Procurement Head / Unit Head, BHEP, Balimela.

**1.3 SCHEDULE OF DATES**

The specific dates relating to Tender for “*Safety Audit of Power Plant & other related installation of BHEP, Balimela*”.

(a) Period of sale /download of Tender Document : **From 20.05.2025 to 11.00 Hrs of 03.06.2025**

(b) Last Date and time for submission of Tender Document: **Up to 11.00 Hrs of 03.06.2025**

(c) Date and time for opening of Bids : **03.06.2025 at 11:30 hrs**

**1.4 COST OF TENDER PAPER**

The tender specification should be accompanied with the cost of tender paper for Rs 2360/- (Rs. 2000/-+ GST 18%) in shape of Bank draft/ Bankers Cheque from any Nationalized Bank /Scheduled bank drawn in favour of “**Odisha Hydro Power Corporation Ltd. payable at “SBI,Orkel (Branch code-04853)”**”

**1.5 EMD :** The tenderers are required to deposit an amount equivalent to 1% of quoted value towards EMD in the shape of Bank draft from any nationalized Bank / Scheduled Bank drawn in favour of Orissa Hydro Power Corporation Ltd. Payable at SBI, ORKEL Branch, Balimela, along with the Tender document, failing which the tender will be out rightly rejected. The EMD amount will not carry any interest and the EMD of unsuccessful bidders will be returned after finalization of Tender. The EMD of successful bidder will be return after acceptance of work order.

**1.6 ELIGIBILITY CRITERIA:** The bidder must be a Registered agency having valid certificate of recognition as competent person issued by Director of Factories & Boilers, Odisha, Bhubaneswar and **have executed at least one similar type of Order in the last years. Documentary evidence in support of eligibility criteria shall be submitted.**

**1.7 DOCUMENTS TO BE SUBMITTED ALONG WITH THE TECHNO-COMMERCIAL BID: -**

- (i) Cost of Tender paper
- (ii) Self-attested Copies of IT PAN & valid GSTIN registration certificate
- (iii) EMD
- (iv) Down loaded Copy of the tender document/ Tender paper duly signed on each page with their seal.
- (v) An Undertaking by the tenderer, that the firm is not black listed. (as per prescribed format)
- (vi) A declaration by the tenderer, that the tenderer has no relation with any employee serving under OHPC as per Annexure.

Sd/-

**C & P Head  
BHEP, Balimela**

**SECTION –II**

**GENERAL TERMS AND CONDITIONS**

## 2.1 PREPARATION OF BID

The Documents as mentioned in clause No.1.7 of Section-I is to be submitted along with tender.

## 2.2 CLARIFICATION & AMENDMENT

- I) At any time before submission of bid, the client may, for any reason, modify the tender documents by amendment. The amendment, if any, shall be issued through an addendum which shall be uploaded on the official website of OHPC for information of the firms / agencies who intend to submit quotation. Before submitting the bid, the firms / agencies are advised to go through the website to find out such addendum / errata / corrigendum if any issued by the client. The addendum / errata / corrigendum will be binding on the all firms / agencies submitting the tender. The client also reserves the right without any obligation or liability to accept or reject any or all the quotation at any stage of the process, to cancel or modify the process or any part thereof or to vary terms and conditions at any time without assigning any reason thereof.
- II) Tenderers shall carefully examine the tender documents and the technical specification. Should a tenderer find any discrepancies or omissions from the specification or other documents, they should at once intimate the authority and obtain clarification in writing. This, however, does not entitle the tenderer to ask time beyond the due date fixed for receipt of tenderers.
- III) In case any bidder who has submitted the bid before issue of corrigendum / addendum etc., if desired they can submit a bid super scribing as “**Revised bid against TCN-/2025-26**” on the envelope containing the tender documents.

2.3 **CORRIGENDUM:** -Modification of specifications and extension of closing date or opening date of Tender, if required, will be made by corrigendum. Copies of such corrigendum will be uploaded in OHPC website only. This shall be signed and shall form a part of the Tender. Tenderers are required to visit the website for such corrigendum / errata / addendum if any.

## 2.4 **SUBMISSION OF BIDS:** -

The tenders are invited under single part bidding system i.e. Techno-commercial Bid . The interested agencies are advised to submit the tenders in sealed envelopes to the Senior General Manager (El). super-scribing “Tender for “*Safety Audit of Power Plant & other related installation of BHEP, Balimela* ”. Bidders shall quote their price as per the format given in Annexure-6

## 2.5 **OPENING OF TECHNO-COMMERCIAL BID :** -

The Techno-commercial bids shall be opened on the scheduled date and time as mentioned at clause no. 1.3 at Office of the Senior General Manager(El.), Balimela Hydro Electric Project, At/PO Balimela Dist. Malkangiri, Odisha in the presence of the tenderer or their authorized representative, if any who wish to be present on that spot at that time.

**If the scheduled date falls on holidays, then the next working days will be the effective date for receipt and opening of the tenders.**

## 2.6 **EVALUATION:** -

- i) Evaluation shall be based on techno-commercial bids subject to fulfillment of eligibility criteria
- ii) Bidders not meeting the eligibility criteria shall be excluded for evaluation
- iii) The competent authority reserves the right to cancel any or all bids without assigning any reason thereof.

## 2.7 **OUTRIGHT REJECTION CRITERIA:** -

- i. Bidders whose bid is not received in time.
- ii. Bidders submitting false evidences that cannot be verified during the process shall be disqualified/ terminated on detection.
- iii. The Bidder blacklisted by any Central Government/ State Government/ PSU/ Government Bodies.
- iv. Conditional bids shall not be considered and will be out rightly rejected in very first instance.

**2.8 SCOPE & TECHNICAL SPECIFICATION :**

The scope of work covers External Safety audit of Power Plant& other related installation of BHEP, Balimela. After completion of all activities, the agency shall submit the report duly signed & sealed to the Engineer-in-charge for verification.

Sl. No.	Description of Work	Quantity
1.	<b>Conducting audit as per IS:14489 &amp; ISO-45001 covering physical, chemical, fire &amp; explosion hazards, industrial hygiene/ occupational health, accident / incident reporting, investigation and analysis, emergency preparedness, safety inspection.</b>	
a)	<b>Visit, inspection &amp; preparation of external safety audit.</b>	<b>01 set</b>
b)	<b>Approval of External Safety Audit from Directorate of Factories &amp; Boiler, Bhubaneswar</b>	<b>01 set</b>

**2.9 PRICE:** -The price shall be firm & inclusive of Taxes & Duties.

**2.10 TAXES & DUTIES: -**

- i) Only GST shall be paid as applicable.
- ii) Taxes deductible at source shall be deducted from the bills of the firms as applicable.

**2.11 BILLS:-**The bills shall be submitted to the Engineer-in-Charge after completion of work.

**2.12 VALIDITY: -**The bids should have a validity period of **120 days** from the date of opening of tenders, failing which the tenders will be rejected.

**2.13 COMPLETION OF WORK: -**The assigned work mentioned in this specification shall be completed within **30 days** from the date of acceptance of the work order.

**2.14 INSURANCE OF MAN & MATERIALS** The agency shall take care of safety of their men & material. OHPC shall in no way be responsible for any loss sustained on life of personnel or materials during execution of work.

**2.15 ACCOMODATION & TRANSPORTATION AT SITE:**

Free accommodation & Local Transportation to Power House shall be arranged by BHEP, Balimela.

**2.16 OHPC AUTHORITY RESERVES THE RIGHTS: -**

- (a) To reject any or to accept any or all tenders.
- (b) To increase or decrease the quantity of tools & tackles covered under the tender without assigning any reason thereof.
- (c) The work order will be liable for cancellation in the event of un-satisfactory work and non-observance of relevant clauses of the order.

**2.17 JURISDICTION:** -All disputes if any arising out of the contract shall be filed by either party in a court of law to which jurisdiction of the High court of Odisha extends.

**2.18 AWARD OF WORK:** -The work order will be awarded on the basis of L-1 rate.

**2.19 SETTLEMENT OF DISPUTE: -**

- (i) **Amicable Settlement:** -Any dispute(s) or difference(s) arising out of or in connection with the contract shall to the extent possible, be settled amicably between the parties. Decision of the Unit Head, BHEP, Balimela shall be final and binding on both the parties in respect of all matters of dispute arising out of this tender.

**Sd/-  
C & P Head  
BHEP, Balimela**

## SECTION III

### SPECIAL TERMS AND CONDITIONS

**3.1 TERMS OF PAYMENT:**

The agency shall present the GST compliant Bill in triplicate after completion of the whole work to the Engineer-in-charge for verification. The payment will be made after satisfactory completion of work & verification thereof. All payments shall be made by Cheque/ Demand Daft on any Nationalized Bank.

**3.2 ENGINEER-IN-CHARGE:**

Divisional Head, Generation Division, BHEP, Balimela.

**3.3 PAYING OFFICER:**

Finance Wing Head, BHEP, Balimela.

**3.4 LIQUIDATED DAMAGE**

Liquidated damages @ Rs.0.5% of contract price only per week (or part thereof) for delay attributable to the firm towards incomplete work and violation of contractual obligation shall be recovered from the billing amount subject to a maximum deduction of 5% of Contract price. The imposition of penalty is however subject to force majeure condition.

**3.5 FORCE MAJEURE:** The firm shall not be liable for any liquidated damages for delay or for failure to perform the contract for reasons of force majeure, such as act of Gods, Acts of public enemy, Acts of Govt. Fire, floods, Epidemics, Quarantine restrictions, strikes, Freight embargoes etc. provided the firm/owner/agency shall from the beginning of such delay, notify the customer in writing the cause of delay. The customer shall verify the facts and may not levy LD.

**3.6 ACCEPTANCE OF TERMS & CONDITIONS OF TENDER**

Each page of the tender specification should be signed & sealed for acknowledging the acceptance of terms & condition of the tender .Tender shall be fully in accordance with the requirements of General Terms and Conditions and the Technical Specification attached thereto. Appropriate forms attached with this specification should be used in furnishing offer price and other information

**Sd/-**

**C & P Head  
BHEP, Balimela**

**ANNEXURE-1**  
**NO RELATION CERTIFICATE**

This is to certify that I have no relationship with any of the employees in the rank of Asst. Manager and above serving under OHPC Ltd., Odisha. In case the above statement is found to be false, I may be debarred from any payment due on account of this contract.

Signature of Tenderer  
Date & Seal

**ANNEXURE-2**

**LIST OF ORDERS EXECUTED FOR SIMILAR WORKS**

Sl.No.	Amount/ Value of work executed	Organization for which work has been done	Year of work

**(Copy of the work order must be attached )**

Place :

Date :

SIGNATURE OF TENDERER

NAME:

DESIGNATION:

SEAL:

**ANNEXURE-3**

**Undertaking**

I/We, \_\_\_\_\_ (Name of the bidder) a Company incorporated under the provisions of the Indian Companies Act / Proprietorship/ Firm registered under Indian Partnership Act./Sole Proprietor having its Registered office/ Corporate Office / at \_\_\_\_\_ and represented through Sh \_\_\_\_\_ duly authorized person ( \_\_\_\_\_ Designation) hereby solemnly declare & affirm as under:-

1. That we, \_\_\_\_\_ (Name of the bidder) have not been blacklisted / debarred / disqualified by any Govt. or any of its agencies or PSUs etc. last three years up to the date of submission of the bid.

**DEPONENT**

Place:

Date:

**VERIFICATION**

I/We, \_\_\_\_\_ (Name of the bidder), the above named deponent, do hereby verify that the contents of Paragraph -1 of this affidavit is true to my personal knowledge and nothing has been concealed and no part of it is false.

Verified at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

**DEPONENT**

**ANNEXURE-4**

**PRICE BID**

**“External safety Audit of Power Plant & other related installations of BHEP, Balimela”.**

<b>Sl. No.</b>	<b>Description of Work</b>	<b>Quantity</b>	<b>Quoted unit rate in Rs.</b>	<b>Quoted Amount in Rs.</b>
1.	Conducting audit as per IS:14489 & ISO-45001 covering physical, chemical, fire & explosion hazards, industrial hygiene/ occupational health, accident / incident reporting, investigation and analysis, emergency preparedness, safety inspection.		–	–
a)	Visit, inspection & preparation of external safety audit.	01 set		
b)	Approval of External Safety Audit from Directorate of Factories & Boiler, Bhubaneswar	01 set		
	<i>Total</i>			
	<i>GST @ 18%</i>			
	<i>Grand Total</i>			

**Total Rupees (.....) only**

**N. B: -**

1. The Price will be inclusive of all Taxes & duties.
2. Tenderers should fill up the Price schedule properly, legibly & in full. The tender will be rejected if the price schedule is submitted in incomplete form.
3. Any break-up of prices beyond the above price-schedule can be submitted in a separate sheet.

**SIGNATURE OF TENDERER**

**NAME**

**DESIGNATION**

**SEAL**