



ଓଡ଼ିଶା ଜଳ ବିଦ୍ୟୁତ୍ ନିଗମ ଲିମିଟେଡ୍

(ଓଡ଼ିଶା ସରକାରଙ୍କ ଅଧୀନ)

ଓଡ଼ିଶା ରାଜ୍ୟ ଆରକ୍ଷା ଗୃହନିର୍ମାଣ ଏବଂ ସମାଜମଙ୍ଗଳ ନିଗମ ଭବନ, ବାଣାବିହାର ଛକ, ଜନପଥ, ଭୁବନେଶ୍ୱର-୭୨

ଫୋନ୍ : ୯୧-୦୬୭୪-୨୫୪୨୯୮୩, ୨୫୪୨୮୦୨, ୨୫୪୫୫୨୬, ୨୫୪୨୮୨୬, ଫାକ୍ସ : ୨୫୪୨୧୦୨

ODISHA HYDRO POWER CORPORATION LTD.

(A Government of Odisha Undertaking)

ODISHA STATE POLICE HOUSING & WELFARE CORPORATION BUILDING, VANIVIHAR CHOUK, JANPATH, BHUBANESWAR-22

Regd. Office Tel : 91-0674-2542983, 2542802, 2545526, 2542826, Fax : 2542102

E-MAIL : ohpc.co@gmail.com / md@ohpccltd.com, WEB : www.ohpccltd.com

CIN: U40101OR1995SGC003963

No.OHPC:HQ:HRD:MED:IRW:87/2016/ 4650 / Dated the,

24.04.2018
By E-mail

CIRCULAR

This is for information of all the employees working in OHPC Corporate Office (including Training Centre) & all Units that a customized Group Health Insurance Policy of United India Insurance Co. Ltd. for the employees of State PSUs was implemented by the Deptt. of P.E through Welfare Society w.e.f 09.05.2016 which is going to be completed two years on 08.05.2018 and needs further renewal to avail the benefit under the said policy. The existing policy holders who are interested for renewal of the said group policy, their policy will be renewed from 09.05.2018 and the employees who are interested to enroll themselves in new policy, the effective date of their policy will also from 09.05.2018. Hence, the interested employees are requested to submit the following documents addressed to DGM(HRD), Corporate Office through the concerned Unit Heads / Controlling Officer for taking further necessary action at this end.

A. For renewal of the Group Health Insurance Policy : Effective date : 09.05.2018

Sl. No	Documents to be submitted by the employee	Remarks
1.	Annual Premium of Rs.6,000/- + tax (18%) in shape of A/c cheque / DD in favour of Odisha State PSUs' Employees' Welfare Society to the concerned Unit Head as early as possible.	All the documents should reach to Corporate Office by 28.04.2018 addressed to DGM(HRD) so that it will be handed over to United India Insurance Company through Society within the deadline.

B. For Fresh Enrolment : Effective date : 09.05.2018

Sl. No	Documents to be submitted by the employee	Remarks
1.	One time membership fees of Rs.1500/- for executives and Rs.500/- for non-executives employees in shape of A/c payee cheque/DD in favour of Odisha State Welfare Society.	All the documents should reach to Corporate Office by 28.04.2018 addressed to DGM(HRD) so that it will be handed over to United India Insurance Company through Society within the deadline.
2.	Details of self and dependant family members duly signed by the employees (enclosed format)	
3.	Individual passport size photographs of self and dependant family members (name of the employee/dependant should be mentioned on the backside of photograph).	
4.	Voter ID card of the employee.	
5.	One time yearly premium of Rs.6,000/- + tax (18%) in shape of A/c cheque / DD in favour of Odisha State PSUs' Employees' Welfare Society.	
5.	Proof towards membership of Odisha State PSUs Employees Welfare Society (membership is one time).	



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(ଓଡ଼ିଶା ସରକାରଙ୍କ ଅଧିନ)

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ଫୋନ୍ : ୯୧-୦୬୭୪-୨୫୪୨୯୮୩, ୨୫୪୨୮୦୨, ୨୫୪୫୫୨୬, ୨୫୪୨୮୨୬, ଫ୍ୟାକ୍ସ : ୨୫୪୨୧୦୨

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Further, it is to intimate that, the retired employees of OHPC who are in the age group upto 80 years are also covered under the Group Health Insurance Policy of United India Insurance Co. Ltd. Hence, the interested retired employees can also avail the benefit in enrolling themselves as member of the Odisha State PSUs' Employees' Welfare Society with deposit of one time membership fees and annual premium of Rs.6,000/- + tax (18%) in shape of A/c payee cheque / DD in favour of Odisha State PSUs' Employees' Welfare Society alongwith the aforesaid documents.

Memo No. **4651** / Dated the, **24.04.2018**
Copy communicated to the Addl. Secy. to Govt. of Odisha, Deptt. of P.E for kind information.

[Signature] 24/04/18
DY. GENERAL MANAGER(HRD)

Memo No. **4652** / Dated the, **24.04.2018**
Copy communicated to the Addl. Secy. to Govt. of Odisha, Deptt. of Energy for kind information.

[Signature] 24/04/18
DY. GENERAL MANAGER(HRD)

Memo No. **4653** / Dated the, **24.04.2018**
Copy alongwith the copy of the bio-data format of the United India Insurance Company Ltd. communicated to all Unit Heads / Finance Wing Heads of all Units / Project Manager, UIHEP, Khatiguda for information and necessary action with a request to circulate the same among the employees working under their control immediately so that the interested employees are to submit the documents with yearly premium as soon as possible so as to reach this office by 28.04.2018 addressed to DGM(HRD) for taking further action at this end.

[Signature] 24/04/18
DY. GENERAL MANAGER(HRD)

Memo No. **4654** / Dated the, **24.04.2018**
Copy alongwith the copy of the bio-data format of the United India Insurance Company Ltd. communicated to SGM(HRD) / SGM(Finance) / DGM(El.) / Company Secretary / DGM(HRD) / DGM(F)/DGM(F&A)/Manager(HRD) / Manager(T&D) / Manager(IT) (to upload in the OHPC website) / DM(HRD-III) / DM(Admn.) for information and necessary action with a request to circulate the same among the employees working under their control immediately so that the interested employees are to submit the documents with yearly premium within 28.04.2018 addressed to DGM(HRD) for taking further action at this end.

[Signature] 24/04/18
DY. GENERAL MANAGER(HRD)

Memo No. **4655** / Dated the, **24.04.2018**
Copy alongwith the copy of the bio-data format of the United India Insurance Company Ltd. communicated to HR Wing Heads of all Units for information and necessary action. They are requested to intimate the retired employees of OHPC through wide circulation / correspondence regarding the above scheme for their coverage.

[Signature] 24/04/18
DY. GENERAL MANAGER(HRD)

CC :

1. PS to CMD / PS to Director (HRD) / PA to Director (Finance) / PA to Director (Operation) for kind information of CMD & concerned Directors.
2. Notice Boards (1st, 2nd and 3rd floor) of Corporate Office for information of all concerned.

[Signature] 24/04/18
DY. GENERAL MANAGER(HRD)

